



## Northern Virginia Firefighters' Emerald Society Pipe Band

### Board of Directors Meeting

November 12, 2020

- I. Meeting called to order at 7:11 pm
- II. Members in Attendance: President Matt Lopez, Vice President/ Drum Major Bill Bryce, Secretary/Webmaster Jim Kraftchak, Pipe Major/Quarter Master Jason Allen
- III. Reports
  - a. Secretary
    - i. Previous BOD meeting minutes reviewed. Bill Bryce moved to approve as written, Jim Kraftchak seconded. Approved unanimously.
  - b. Treasurer
    - i. Tom Clappi not present and no report provided
  - c. Quartermaster
    - i. Ties
      1. \$6.49 each for 18" clip on ties
      2. \$9.50 each for measured clip on ties
      3. Jason Allen stated that since we aren't doing much right now with the current situation that he suggests we hold off on ties for right now. Bill Bryce agrees and the board decided to table this issue for now.
    - ii. No other QM issues at this point.
  - d. Uniform
    - i. Gary Winemiller was not present and did not submit a written report.
    - ii. Name Tags
      1. Bill Bryce has looked into the costs
        - a. \$9.99 with just the name
        - b. \$11.99 with name and an emblem
      2. Jason Allen suggested allowing people to choose whatever emblem they want on the name tag.

3. Matt Lopez stated that we should have a uniform look and use the Virginia State Seal.
  4. Jason Allen stated that the band should pay for the name tags if we are going to make them all the same.
  5. Matt Lopez will get together with Gary Winemiller to get the name tag added to the uniform manual.
- e. Membership
    - i. Matt Lopez stated that nothing new has happened.
  - f. Fundraising
    - i. Bill Bryce stated that he interested in doing an online raffle and will provide a plan to the board at the next meeting.
  - g. Instructor Payment Committee
    - i. Jim Kraftchak stated that he is working on getting the committee pulled together. He has sent out an email but so far only heard back from one member.

#### IV. Old Business

- a. Funeral Tunes Recording
  - i. Bill Bryce has spoken to someone about doing the recording but still needs to know exactly what it is we want to do before he can get a price.
  - ii. Matt Lopez stated that the original request from the Honor Guard was a solo piper.
  - iii. Jason Allen suggested that we have a maximum of 4 pipers for the recording and we do Amazing Grace and Going Home and
- b. All committees are to report to the BOD at the next meeting.
- c. Tom Clappi to investigate what monies went where for this event and ensure that the deposit and contract belongs to the band and not Phil Nannery.
  - i. Tom Clappi has spoken to Phil Nannery but because he is not in attendance we don't know the outcome at this point.
- d. Bill Bryce to create a Drum Major Manual.
  - i. Bill Bryce stated that he is has completed the base manual and need to get some pictures taken so they can be added to the manual before it will be complete.
- e. Bagpipe Covers
  - i. Jim Ryan was to check with Charlie Kron since we play his chanters to see if he is willing to sponsor us by subsidizing the bag covers. Jim Ryan was not in attendance so we don't know the outcome.
- f. Bylaws
  - i. Jim Kraftchak stated the updated bylaws language was sent out to all band members for their review.
- g. Emmitsburg Room Costs
  - i. Lisa Heilbraun was not in attendance so this was tabled.
  - ii. Matt Lopez will follow up with Lisa.

## V. New Business

- a. Upcoming Gigs
  - i. Chincoteague Christmas Parade
    - 1. This event has been cancelled.
  - ii. No other events currently planned
- b. Membership Intentions
  - i. Given the current COVID environment the band has been rehearsing via Zoom one week and in person at Chantilly VFD Station #17 in the Bingo Hall the other week where we have enough room to spread out.
  - ii. We have had limited attendance at both rehearsals.
  - iii. The board is interested in ascertaining what those members who have not been attending rehearsals intentions are towards the band.
    - 1. Do members plan on returning once life “returns to normal” or,
    - 2. Are some members going to decide to leave the band?
  - iv. There is no right or wrong answer to this question. The board is just trying to plan for the band’s future once “life returns to normal” and this information will be helpful in that planning process.
- c. Annual Membership Meeting
  - i. Do we hold a meeting?
  - ii. If we do hold a meeting, how do we do it?
    - 1. Zoom?
    - 2. In Person with room for social distancing?
  - iii. If we meet via Zoom, how do we vote?
    - 1. Jim Kraftchak to research methodologies for having a secure and anonymous online vote.
  - iv. How will dues be handled?
    - 1. PayPal?
    - 2. Mailed checks?
    - 3. No dues at all this year?
  - v. The board will discuss the Annual Meeting and how/if it will happen at the next board meeting.

## VI. Good of the Order

- a. Nothing additional at this point.

## VII. Action Items

- a. Matt Lopez to contact Gary Winemiller and get the name tag added to the Uniform Manual.
- b. Gary Winemiller to update the Uniform Manual with the addition of the name tag.
- c. Bill Bryce to provide a potential plan for online raffle.

- d. Bill Bryce to look into potential availability and costs for recording of funeral tunes in the event the band cannot attend.
- e. All committees are to report to the BOD at the next meeting.
- f. Tom Clappi to investigate what monies went where for this event and ensure that the deposit and contract belongs to the band and not Phil Nannery.
- g. All board members to review the Budget Committee's report and provide input to that committee by our next board meeting.
- h. Bill Bryce to complete the Drum Major Manual.
- i. Jim Ryan to check with Charlie Kron to see if he would be willing to sponsor us by purchasing bagpipe bags since we play his chanter.
- j. Jim Kraftchak as the Chair of the Instructor Payment Committee to get the committee pulled together and start meeting.
- k. Matt Lopez to follow up with Lisa Heilbraun about Emmitsburg room costs so the board can resolve this.
- l. Jim Kraftchak to investigate potential solutions for online voting.

VIII. Meeting adjourned at 8:00 pm with motion by Bill Bryce, seconded by Jim Kraftchak and passed with a unanimous vote.