



Northern Virginia Firefighters' Emerald Society Pipe Band

Board of Directors Meeting

April 11, 2021

- I. Meeting called to order at 7:08 pm
- II. Members in Attendance: President Matt Lopez, Treasurer Tom Clappi, Secretary/Webmaster Jim Kraftchak, Pipe Major/Quartermaster Jason Allen, Garrett McKenzie
- III. Reports
 - a. Secretary
 - i. Matt Lopez moved to approve as written, Tom Clappi seconded. Approved unanimously.
 - b. Treasurer
 - i. Current bank account of \$10,001.51.
 - ii. Deposit of \$100 from Gary Winemiller for dues.
 - iii. Deductions for:
 1. \$105 for storage
 2. \$359.64 for three more years of website and domain hosting
 - c. Quartermaster
 - i. Jason Allen stated that Phil Nannery is leaving the band and moving to the Richmond area.
 - ii. He will be meeting up with Phil to get all uniform items from him as well as the check for \$739 that he still owes the band for the bus scheduling prior to Phil moving.
 - d. Uniform
 - i. Gary Winemiller has completed the creation of the name tags and the cost is \$35 each.
 - ii. Jason Allen suggested that the band cover $\frac{1}{2}$ the cost of the name tags.
 - iii. Gary Winemiller will discuss the name tags at the Annual Membership Meeting.
 - e. Instructor Payment Committee

- i. Jim Kraftchak stated that the committee met on March 18 and is providing the following recommendations to the board:
 - 1. Those who would be qualified to be considered an instructor would be:
 - a. Pipe Major
 - b. Pipe Sergeant
 - c. Drum Major
 - d. Drum Sergeant
 - e. Anyone who has credentials higher than any member in the band (EUSPBA or other rating)
 - 2. In order to receive the \$100 payment, an instructor would have to provide 10 hours of instruction during the year.
- ii. Tom Clappi stated that he is concerned about the total number of people who could qualify for this thus seriously reducing dues income.
- iii. Matt Lopez stated that he is concerned about the number of hours recommended and believes that they should be higher.
- iv. Jim Kraftchak stated that this is just the committee's recommendation and that the board has the final say.
- v. Jason Allen suggested that P/M and D/M provide a list at the end of the year of who is eligible to receive the \$100 payment to the board for approval.
- vi. Tom Clappi motioned that we adopt Jason Allen's recommendation for Instructor Payment. Seconded by Matt Lopez and unanimously approved.

IV. Old Business

- a. Tom Clappi to investigate what monies went where for this event and ensure that the deposit and contract belongs to the band and not Phil Nannery.
 - i. Jason Allen to get check from Phil when he picks up the uniform items from him
- b. Virtual Memorial Day Parade – Due to the short timeframe and work conflicts for Jim Ryan, the band will not be participating this year.
- c. July 4th Parade
 - i. Currently still on as of now.
 - ii. Matt Lopez stated that he is waiting on the union to elect new officers prior to speaking with them on whether there will be an after parade event and if there is, where it will be.
- d. Ed Snyder's Pipes – Matt Lopez stated that they have been returned to the family.
- e. Annual Membership Meeting
 - i. Established draft agenda. Jim Kraftchak to write it up and have it approved by the board prior to the meeting.

- ii. Jason Allen mentioned that almost nobody has responded on TeamSnap stating that they are coming to the meeting and wondered what we do if we don't have a quorum.
- iii. Jim Kraftchak looked up the bylaws regarding a quorum for the Annual Membership Meeting and in there it states "2/3 of member in good standing constitutes a quorum." The definition of "in good standing" means that they have paid dues and participate.
- iv. Matt Lopez will send out an email to remind people of the meeting and try to get as many folks there as possible.

V. New Business

- a. None

VI. Good of the Order

- a. None

VII. Action Items

- a. Matt Lopez to send out an email to the band about the Membership Meeting.
- b. Gary Winemiller to update the Uniform Manual with the addition of the name tag.
- c. Bill Bryce to look into potential availability and costs for recording of funeral tunes in the event the band cannot attend.
- d. All committees are to report to the BOD at the next meeting.
- e. Jason Allen to get a check from Phil Nannery for the bus for the pub crawl and ensure the remaining deposit belongs to the band.
- f. Bill Bryce to complete the Drum Major Manual.
- g. Jim Kraftchak to type up Annual Membership Meeting agenda and get it approved by the board prior to the meeting.

VIII. Meeting adjourned at 7:37 pm with motion by Matt Lopez, seconded by Jim Kraftchak and passed with a unanimous vote.