



Northern Virginia Firefighters' Emerald Society Pipe Band

Board of Directors Meeting

February 11, 2021

- I. Meeting called to order at 7:03 pm
- II. Members in Attendance: President Matt Lopez, Vice President/ Drum Major Bill Bryce, Treasurer Tom Clappi, Secretary/Webmaster Jim Kraftchak, Member at Large Jim Ryan, Pipe Major/Quarter Master Jason Allen, Band Manager Lisa Heilbraun, John Burns, Kevin Byrne
- III. Reports
 - a. Secretary
 - i. Bill Bryce moved to approve as written, Tom Clappi seconded. Approved unanimously.
 - b. Treasurer
 - i. Current balance is \$9,612.97
 - ii. Expenses
 1. \$105 for storage
 2. \$181.83 for flowers for Kevin Byrne's father's funeral
 3. Matt Lopez still has the check for \$1000 received from the Fairfax County Firefighters Retirement organization.
 - c. Quartermaster
 - i. Jason Allen stated that there are no QM issues at this point.
 - ii. Will need to buy a kilt for Matt Kahle and Andrew Timpner sometime soon.
 - d. Uniform
 - i. Gary Winemiller was not present and did not provide a report.
 - e. Membership
 - i. New pipers are: Andrew Timpner, Garrett McKenzie and Jeff Maslona
 - f. Fundraising
 - i. March 13 instead of the Manassas St. Paddy's Day Parade we can do Eaves Drop Brewery and can pass the boot and play there.

- ii. Ned Devines in Herndon would love to have come play on Wednesday March 17. Patriots Pub and or Backyard Grill might also allow us to come and play and pass the boot that night as well.
- g. Instructor Payment Committee
 - i. Jim Kraftchak stated that he is working on getting the committee pulled together.
 - ii. Matt Kahle has stated that he will not be able to be part of the committee.
 - iii. Bill Bryce volunteered to fill the last slot on the committee.

IV. Old Business

- a. Online Raffle
 - i. Camden is doing \$5/ticket that is good for 1 month. Then they match the ticket number to the state lottery number and if it matches they pay out \$50.
- b. Funeral Tunes Recording
 - i. Bill Bryce stated that his contact has laid off from his job so things are bit up in the air but he is still interested in helping us out.
- c. Tom Clappi to investigate what monies went where for this event and ensure that the deposit and contract belongs to the band and not Phil Nannery.
 - i. Phil Nannery has supposedly sent the band a check for \$788 and that check has not yet arrived.
 - ii. Phil Nannery was given \$1,300 for the bus so the difference between the this amount and the \$788 he is returning is the band's deposit on the bus that is good for a year and potentially longer given the pandemic.
- d. Bill Bryce to create a Drum Major Manual.
 - i. Bill Bryce stated that he has not completed the manual as it still needs pictures.
- e. Bagpipe Covers
 - i. Jim Ryan stated that he reached out to Charlie Kron and hasn't heard back from him.

V. New Business

- a. Manassas St. Paddy's Day Parade
 - i. This parade is probably not going to happen.
 - ii. Jim Ryan motioned that we do two gigs at different pubs on Saturday March 13 and two on March 17 where we can also raise some funds. Tom Clappi seconded the motion. Lisa Heilbraun suggested that with Ed Snyder's funeral happening on February 20 that we hold off on notifying the band of these events until Monday February 22. Motion with suggested notification timeframe passed unanimously.
- b. Ed Snyder's Funeral

- i. His brother is working to setup a display and wants our flag for the display. Bill Bryce stated that he has a huge one and will get it to them.
- ii. Plan is to play two tunes and march the casket to the grave site.
- iii. For the services no more than 25 people are allowed in the building at one time.
- iv. Once we know where his plot will be located in the cemetery, Jason Allen and Bill Bryce will figure out what tunes will be played to march the casket there.
- v. Matt Lopez has reserved the Fairfax Fire Academy bus.
 1. The bus must be driven by a Fairfax Fire/Rescue employee how is qualified to drive an engine.
 2. The bus is reserved for February 19 and 20 with focus on the 20th.
- vi. Viewing to be either in Department Class A or if not a firefighter a suit.
- vii. Funeral will be band Class A uniform.
- viii. Fairfax Honor Guard to be there. Matt Lopez will work with them to get everything figured out.
- ix. Jim Ryan offered to play Ed Snyder's pipes for the funeral if the family is interested in this happening.
- x. Need to figure out what the family wants to do with Ed Snyder's uniform. The band will be happy if they wish to keep it.
- xi. There is an alternate venue in progress for the services as the limit to 25 in the current facilities is very small and may not work.
- xii. If other bands can't make it for the funeral due to COVID, maybe we can get together later and do something to honor Ed with them.
- xiii. Jim Ryan suggested that if other bands can't come or individual members don't want to come due to COVID that they get out their pipes and play Amazing Grace and record it and post it to our Facebook page to honor Ed.
- xiv. Jason Allen stated that rather than blasting all our sister bands with multiple emails, that we get everything pulled together and figured out and let them know in one.
- xv. Ed's family has no post funeral event planned at this time.
 1. If the band wishes to have a post funeral event, that is fine.
 2. Backyard Grill might work as that has an outdoor area.
 3. Jason Allen stated that the after funeral even would be for outside bands that come and the family as well as our band only.
 4. Bill Bryce will reach out to Backyard Grill and make sure they are good with the after funeral event.

- xvi. Bill Bryce stated that there are hotels right near the Backyard Grill for out of area bands if they need a place to stay and he will check with them to see about rooms.
- xvii. Dorothy Farley has a video interview with Ed that she will make into a remembrance of him and provide.
- xviii. Jim Ryan motioned that we allow up to \$350 for Lisa Heilbraun to purchase flowers for the funeral. Jim Kraftchak seconded it and it passed unanimously.
- xix. Jason Allen will reach out Ivan Browning and Bill Bryce will contact Eric Nagle to see if the National Fallen Firefighters will donate flowers.
- xx. Jim Ryan made a motion that the band authorize funds for food after the funeral not to exceed \$400 at Backyard Grill.
 - 1. Tom Clappi amended that motion to increase the funds to not to exceed \$1000 for food only. Jim Ryan seconded and the motion passed unanimously.
- xxi. Lisa Heilbraun suggested that after February 17 we hold a logistics meeting to make sure everything is taken care of and worked out.
- xxii. Will a rehearsal for the funeral be scheduled for the weekend of February 14 and 14? Jim Ryan will check with Jason Allen since he had to leave the meeting early.

VI. Good of the Order

- a. Jim Ryan stated that we need a single point of contact Ed Snyder's funeral.
 - i. Bill Bryce stated that a single person as point of contact just won't work but it will get figured out and done.
- b. Jim Kraftchak will post on our Facebook site the information.

VII. Action Items

- a. Jason Allen and Bill Bryce to organize the funeral for Ed Snyder.
- b. Bill Bryce to setup St Paddy's Day events with the various pubs.
- c. Gary Winemiller to update the Uniform Manual with the addition of the name tag.
- d. Bill Bryce to provide a potential plan for online raffle.
- e. Bill Bryce to look into potential availability and costs for recording of funeral tunes in the event the band cannot attend.
- f. All committees are to report to the BOD at the next meeting.
- g. Tom Clappi to get a check from Phil Nannery for the bus for the pub crawl and ensure the remaining deposit belongs to the band.
- h. Bill Bryce to complete the Drum Major Manual.
- i. Jim Kraftchak as the Chair of the Instructor Payment Committee to get the committee pulled together and start meeting.

VIII. Meeting adjourned at 8:41 pm with motion by Jim Ryan, seconded by Bill Bryce and passed with a unanimous vote.