



Northern Virginia Firefighters' Emerald Society Pipe Band

Board of Directors Meeting

April 21, 2022

- I. Meeting called to order at 7:08 pm
- II. Members in Attendance: President Matt Lopez, Vice President Bill Bryce, Treasurer Tom Clappi, Secretary/Webmaster Jim Kraftchak
- III. Reports
 - a. Secretary
 - i. Bill Bryce moved to approve the meeting minutes as written, Tom Clappi seconded. Approved unanimously.
 - b. Treasurer
 - i. \$20,603 Balance
 - ii. Bill Bryce stated there was \$40 from sales of swag
 - iii. Expenses
 1. \$98.03 for CVFD #17 Appreciation Plaque
 2. \$118 for storage
 - c. Quartermaster
 - i. No Report
 - d. Uniform
 - i. No report.
 - e. Membership Committee
 - i. Matt Lopez stated that he and Steve Boulton visited the Prince William IFF Local last week and got some questions about the band. Unknown if we'll get any members from that. The band's PowerPoint slide deck will however be put onto their website so that might get some interest that way.
 - ii. Matt Lopez stated that he has been invited to the Fairfax County IFF Local in two weeks and will report on that at our next meeting.
 - iii. Louis Santano was contacted by Matt Lopez to see about reaching out to Arlington County.
 - iv. Need to schedule time with Tom Clappi for Loudoun County.

- v. Jason Allen reached out Fauquier County and may have gotten a few who are interested.
- vi. Matt Lopez stated that we are making progress but its slow going.
- vii. Bill Bryce asked about contacting recruits. Matt Lopez stated that its hard to get time to talk with recruits given their busy schedule.
- viii. Matt Lopez stated that he will work with Matt Bickert to see about getting a 2 minute video put together by Dorthy.
- f. Fundraising Committee
 - i. Bill Bryce stated that maybe we could do something at the Bear Branch Tavern in the fall.
 - ii. The issue is between now and July 4 its going to be hard to find the time to do any sort of fundraising activity.
 - iii. Bill Bryce stated that maybe sometime in August we might be able to do something and Tom Clappi asked if maybe the fall might be better.
 - iv. Bill Bryce is to get together questions on what worked and didn't and get them out to the band to review.

IV. Old Business

- a. Drum Major Manual
 - i. Bill Bryce has delivered the long awaited DM Manual for the board to review.
- b. Matt Lopez will follow up with Lisa Heilbraun on the status of Louis Santano.
- c. CVFD #17 Appreciation Plaque
 - i. This has been created and purchased.
 - ii. Matt Lopez to follow up with Jason Allen to find a time to deliver it.
 - iii. Matt Bickert, Jason Allen and Bill Bryce will present the plaque at their monthly meeting, which is the first Monday of the month.
- d. Matt Lopez to follow up with Jason Allen on recruiting poster to ensure it has the proper location since we are back at the academy.
- e. Jim Kraftchak will follow up with Lisa Heilbraun we have all upcoming events listed on TeamSnap.
- f. Jim Kraftchak will update the website with all meeting minutes and approved new music.

V. New Business

- a. Events
 - i. Ride of the Patriots
 1. Currently we only have 3 signed up
 2. If we don't get more by the second rehearsal in May we will cancel

- ii. Virginia Fallen Firefighters Memorial service in Richmond
- iii. Queen's Platinum Jubilee
 - 1. Bill Bryce motioned that we not attend due to needing to learn new songs and the fact that its during the week. Jim Kraftchak seconded and it passed unanimously.
 - 2. Jim Kraftchak will notify Lisa Heilbraun so its removed from TeamSnap.
- iv. Fairfax July 4 Parade
- v. IFF Colorado Springs will be September 17
- vi. Fairfax Firefighter's Retirement Association will be held the week before Emmitsburg.
- vii. National Fallen Firefighter's Memorial Weekend in October.
- viii. Vienna Halloween Parade
- ix. Veteran's Day Parade in Manassas
- x. Fire and Iron event in July
- xi. Bunnyman Brewery for a ½ way to St. Patrick's Day event

VI. Good of the Order

- a. Bill Bryce stated that he will have the Edward Snyder Memorial Challenge Coin ready for the next board meeting.
- b. Tom Clappi stated that there is a guy in the Utah band that does challenge coins and that Bill should check with him to see if can provide a better deal.
- c. Bill Bryce stated that we need to purchase more hats, pins and original tshirts for sale.

VII. Action Items

- a. Gary Winemiller to update the Uniform Manual with the addition of the name tag.
- b. All committees are to report to the BOD at the next meeting.
- c. Jim Kraftchak to update website
- d. Jim Kraftchak to contact Lisa Heilbraun to ensure that all events are listed on TeamSnap
- e. Matt Lopez to determine status of Louis Sananto
- f. Matt Lopez to follow up with Jason Allen on updating recruiting poster rehearsal location
- g. Bill Bryce to have Ed Snyder Memorial Challenge Coin ready for review
- h. Bill Bryce to purchase new swag items
- i. Jason Allen, Bill Bryce and Matt Bickert to deliver CVFD #17 Appreciation Plaque

VIII. Meeting adjourned at 7:56 pm with motion by Bill Bryce, seconded by Tom Clappi and passed with a unanimous vote.